

UNIVERSITY *Heights* BAPTIST CHURCH

APPLICATION for COLLEGE SCHOLARSHIP

This application must be filled in completely and accurately by the applicant. Print or type the information required. Please include with the application a copy of your High School or College transcript (if presently enrolled in college) and return to:

University Heights Baptist Church
2400 Sycamore Ave
Huntsville, TX 77340

1. Name in full _____ Date _____
First Middle Last month/day/year
2. Home Address _____
Street number City State Zip Code
3. How long have you resided at this residence? _____
4. Place of Birth _____ Date of Birth _____
City, State month/day/year
5. (a) Father's Name _____ Address _____
Occupation _____ Employer _____
Position Held or Type of Work _____
- (b) Mother's Name _____ Address _____
Occupation _____ Employer _____
Position Held or Type of Work _____
6. How many dependent children are in your family? _____ Ages _____
7. Are you currently attending college? Yes No If so, how many years completed so far? _____
8. What High School do/did you attend? _____
Date of Graduation _____ Grade Average _____
Month/day/year
9. College Major _____
Present College Classification _____ Current Grade Average _____
Anticipated Date of Graduation _____
10. Are you an active member of University Heights Baptist Church? Yes No
11. Have you held part-time jobs while a student in High School or College? Yes No
If yes, where? _____

12. ESSAY

- a. Applicants will be asked to write a short essay describing their conversion experience and its effect on their life.
- b. The essay should include information about their course of study, and vocational plans following college. Candidates should discuss God’s plan for their lives, to the extent they know it.
- c. The essay will be typed/computer printed, and will not exceed four double-spaced numbered pages, in 12-point font with standard margins. The applicant’s name and date of submission should be included in the footer on each page.
- d. The essay will be attached to the applicant’s cover letter.

13. Have you been granted any other scholarships, awards, or loans for this year? Yes No
 If yes, please explain:

14. Please include any additional information that you want us to know at the bottom portion of this page.

15. I hereby pledge that I will notify the Trustees of any UHBC Scholarships immediately of any changes in my plans after accepting this scholarship.

 Signature of Applicant

PLEASE NOTE

* If you receive this scholarship this year, please understand that this in no way guarantees that any future scholarships from this fund will be awarded to you.

* These Trustees reserve the right to withdraw a scholarship or any portion of it if a student’s record of his actions, in college or outside, prove him unworthy of it.

CHECKLIST for REQUIRED ATTACHMENTS TO APPLICATION:

- Cover letter from applicant, dated.
- UHBC Scholarship application form (available in church office or online)
- Applicant essay
- Resume/vita, if available
- Official grade transcripts(s)
- Two letters of recommendation attesting to applicant character and suitability mailed to UHBC or emailed to UHBC office (see UHBC web site) by specified deadline.

UNIVERSITY *Heights* BAPTIST CHURCH

COLLEGE SCHOLARSHIPS Policies & Procedures

II. INTRODUCTION

- a. College Scholarships were originally established at UHBC by the estates of two people formerly connected with the church.
- b. The **Grace Culbreth Scholarship** was named in memory and honor of Grace Culbreth and is the first and oldest scholarship to be administered by UHBC.
- c. The **Esther Stem Scholarship** was started by her husband C.L. Stem in honor of his wife, Esther, who had been a longtime beloved member of UHBC.
- d. The **University Heights Christian Scholarships** were later established in 2011 as the result of an anonymous donation by a friend of UHBC.

III. PURPOSE

- a. These scholarships are to be awarded to worthy students who desire university (undergraduate, graduate, seminary, or postgraduate) education.
- b. UHBC undertakes to award and administer these scholarships in accordance with the donors' desires.
- c. UHBC wishes to help populate institutions of higher learning with the influence of Christian beliefs and principles by financially assisting Christian students with the cost of their education (books, tuition, fees), as available funds allow.

IV. REQUIREMENTS AND ELIGIBILITY

- a. Applicant race, gender, or ethnic background will not be used as a determinant of eligibility or qualification.
- b. Applicants may attend any accredited institutions of higher learning schools, public or private, or any Baptist-affiliated seminary in the U.S.
- c. Applicants for the **Culbreth** and **Stem** scholarships shall be a current or former member of UHBC. This shall include temporary membership at UHBC of students who do not wish to renounce their home church membership while attending college. While UHBC membership is preferred for recipients of the **UHBC Christian Scholarships**, it is not an absolute prerequisite, depending on individual situations.
- d. Freshman applicants must show proof of successful completion of high school; transferring applicants must document satisfactory performance at a previous college.
- e. Applicants will be asked to attest to financial need and provide requisite information.
- f. Applicants will demonstrate a belief system and behavior history consistent with Christian beliefs and practices.

- V. APPLICATION PROCESS
- a. Applicants will obtain an application for scholarship from the UHBC office or website and complete it fully.
 - b. Applicants will indicate the scholarship for which they are applying (up to two per semester).
 - c. Applications will be submitted by the deadline indicated on the UHBC website in order to qualify for consideration for the upcoming fall or spring semester
 - d. Applicants will be required to list other scholarships, awards, student loans, or grants received.
 - e. Names of college(s) the applicant plans to attend should be listed.
 - f. Information found on the applicant's resume need not be replicated on the application form – simply reference the resume and page number.
 - g. Two letters of recommendation attesting to applicant character and suitability should be provided. One letter may be from the applicant's pastor or home church staff member. The other letter should be from a person unrelated to the applicant (non-family member).
 - h. A brief cover letter will be submitted, including all required attachments (see paragraph XI below).
 - i. Successful recipients will be notified at least 30 days prior to the start of the fall semester of Texas colleges.
- VI. AMOUNT AND DURATION OF SCHOLARSHIP
- a. Each scholarship is valued at \$500 per semester.
 - b. Scholarships are renewable for the ensuing long semester at \$500 if requirements are satisfactorily met.
 - c. Total per school year is \$1000
- VII. AWARDING OF SCHOLARSHIP
- a. Scholarships will be awarded to recipients once each year, usually in the summer, and renewed prior to the spring semester.
 - b. Scholarships awarded initially for a spring semester may be renewed for the following fall semester if satisfactory progress is documented.
 - c. Scholarships are not normally available for summer semesters unless no scholarship was awarded for the spring semester and there are special circumstances.
 - d. When possible, awards of scholarships will be made publicly during a regularly scheduled UHBC event or function.
 - e. Scholarship funds are maintained by the UHBC Finance Committee, under the supervision of church trustees. These funds are subject to audit at any time.
 - f. Scholarships are awarded by a committee composed of the Pastor or his proxy, the current Chairman of Deacons, the current Finance Committee Chairperson, and one additional at-large representative selected/approved by the Pastor. Trustees are ex officio members of the scholarship committee, but do not vote on selection.
- VIII. ESSAY
- a. Applicants will be asked to write a short essay describing their conversion experience and its effect on their life.
 - b. The essay should include information about their course of study, and vocational plans following college. Candidates should discuss God's plan for their lives, to the extent they know it.
 - c. The essay will be typed/computer printed, and will not exceed four double-spaced numbered pages, in 12-point font with standard margins. The applicant's name and date of submission should be included in the footer on each page.
 - d. The essay will be attached to the applicant's cover letter.

IX. EXTENSION OF SCHOLARSHIP

- a. Scholarships may be extended beyond the first year, for a second year (two semesters).
- b. A student making satisfactory academic progress may apply a third consecutive year, for a category of scholarship not received during the immediately preceding year.

X. CHANGE OF APPLICANT PLANS/STATUS

- a. An applicant who receives a scholarship and fails to complete the semester shall customarily return the scholarship funds to UHBC on a pro-rata basis.
- b. An exception to this rule is the student who must leave school because of circumstances over which s/he has no control (e.g., severe accident, death of family member, or natural disaster). This determination will be made by the scholarship committee.
- c. The recipient is responsible for notification of UHBC of changes in plans or status.

XI. REVOCATION OF SCHOLARSHIP

- a. A student may have a scholarship revoked by UHBC for reasons of immoral behavior which impact academic performance or reflect poorly on UHBC. Examples are promiscuity and cheating.
- b. Criminal behavior resulting in arrest will be grounds for revocation of a scholarship.
- c. Revocation decisions will be made by the scholarship committee.

XII. REQUIRED ATTACHMENTS TO APPLICATION

- a. Cover letter from applicant, dated.
- b. UHBC Scholarship application form (available in church office or online)
- c. Applicant essay
- d. Resume/vita, if available
- e. Official grade transcripts(s)
- f. Two letters of recommendation attesting to applicant character and suitability, mailed to UHBC or emailed to UHBC office (see UHBC web site) by specified deadline.

XIII. CONCLUSION

The UHBC Scholarship policy seeks to fairly administer funds entrusted to UHBC for worthy Christian students who need financial assistance. This is done in accordance with good business practices and in the spirit of biblical principles. The goal of this program is to bring glory to God and enrich the world through the actions of UHBC and the lives of students entrusted with these scholarships.